



# PERSONAL HEALTH APPLICATION

**Thank you for choosing The Hartford. All sections of this form must be completed and received by The Hartford within 30 days of the signature date.**

**Employers: Section 1** has been pre-populated for you. Please, completely fill out **Section 2 on this page** and forward the entire form to the employee. Refer to your Policy and employee records for this information. These records are your property and are not on file with The Hartford. An incomplete form will result in a delay in processing your employee's request for insurance.

## Section 1: Employer Details

**PLEASE PRINT CLEARLY**

Employer Name: **The Public Employees Federation Membership Benefits Program (PEF)**

Policy Number:  **GLT 014994 (LTD)**  **GRH 209014(STD)**  **OGL 209014(LIFE)**

Employer Mailing Address (Street, City, State, Zip Code): **P.O. Box 12414, 1168-70 Troy-Schenectady Road, Albany, NY 12212-2414**

## Section 2: Employee Details *(to be completed by Employer)*

**PLEASE PRINT CLEARLY**

Employee Name (First, MI, Last):

Base Annual Earnings\*:

Social Security Number: - -

Date of Hire (mm/dd/yyyy): / /

\* Base annual earnings as described in the contract with The Hartford.

### Coverage Details

- Check the applicable box(es) in each row to reflect the applicant's current coverage and new election.
- Enter the amount of any **existing** coverage (including Guarantee Issue (GI)\*\*) in **Current Coverage**. Please include the current amount of Basic Life coverage even if the applicant is not requesting Basic Life coverage at this time.
- Enter the amount of **Additional Coverage Requested** that requires medical underwriting.
- Enter the **Total Coverage Amount** that will be in force if the additional coverage requested is approved.
- If the applicant is enrolling after his/her initial eligibility period and does not have current coverage they will be responsible for all fees incurred during the medical underwriting process.

		<b>Current Coverage (including GI Amount)</b>	<b>Additional Coverage Requested</b>	<b>Total Coverage Amount</b>
<b>Life Insurance Coverage</b>				
<input type="checkbox"/>	Employee Basic Life	\$	\$ 0	\$
<input type="checkbox"/>	Employee Supplemental or Voluntary Life	\$	\$	\$
<input type="checkbox"/>	Spouse Supplemental or Voluntary Life	\$	\$	\$
<b>Disability Insurance Coverage</b>				
<input type="checkbox"/>	Short Term Disability (STD)	<hr/> PEF Membership Benefits Representative's Signature _____ Date _____ (Required for Applicants Applying for Life or STD)		
<input type="checkbox"/>	Long Term Disability (LTD)			
<input type="checkbox"/>	Premium Waiver			

\*\* Guarantee Issue (GI) is the maximum amount of coverage, as defined in the contract with The Hartford, which does not require evidence of good health.

**Employees: Please complete pages 2 thru 5.** It should take you about 10 minutes to complete this form.

**Applicant Section:** Please answer all questions on this page completely and accurately and certify your answers on page 4.  
**Leaving information blank will result in delays and may result in your file being closed.**

**Section 3: Employee Information** (Complete even if employee is not applying for coverage) **PLEASE PRINT CLEARLY**

First Name:	Last Name:	Social Security # :	-	-
Home Mailing Address (Street, Apt. #):		City:		
State:	Zip Code:	Employer: <b>The Public Employees Federation Membership Benefits Program (PEF)</b>		
Daytime Phone: ( )		Evening Phone: ( )		Height: ___Ft. ___In.    Weight: _____ lbs.
Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth:    /    /	Email Address:		

**Section 4: Spouse Information** (Complete only if applying for this coverage) **PLEASE PRINT CLEARLY**

First Name:	Last Name:	Social Security # :	-	-
Daytime Phone: ( )		Evening Phone: ( )		Height: ___Ft. ___In.    Weight: _____ lbs.
Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth:    /    /	Email Address:		

**Section 5 – Medical Information** (to be completed only by applicants required to provide evidence of good health)

If you or anyone proposed for coverage can answer Yes to any of the Questions below, check the appropriate box and provide **additional details in Section 6**. If you are a **resident of one of the following states:** Connecticut, Florida, Kentucky, Maine, Maryland, Minnesota, New York, North Carolina, Vermont, or Wisconsin then please go to the State Variable Question section on page 3 and answer or review the appropriate question for your state. **After you have read that information, proceed with completing this section.**

1. Within the past 5 years, with the exception of a past pregnancy, have you lost time from work for more than 10 work days for the same physical, mental, or emotional condition, disability, injury, or sickness?	<input type="checkbox"/> Employee	<input type="checkbox"/> Spouse
2. Within the past 5 years, have you used any controlled substances, with the exception of those prescribed by your physician, received medical advice or sought treatment for drug or alcohol abuse, or been charged with operating a motor vehicle under the influence of drugs or alcohol?	<input type="checkbox"/> Employee	<input type="checkbox"/> Spouse
3. Are you currently undergoing any diagnostic testing for symptoms without a final diagnosis or resolution?	<input type="checkbox"/> Employee	<input type="checkbox"/> Spouse
4. Are you currently pregnant? If yes, what was your pre-pregnancy weight? _____ lbs.	<input type="checkbox"/> Employee	<input type="checkbox"/> Spouse
5. During the past 5 years have you been diagnosed with or treated by a member of the medical profession for Acquired Immune Deficiency Syndrome (AIDS), AIDS-Related Complex (ARC), or any other immune deficiency disorder?	<input type="checkbox"/> Employee	<input type="checkbox"/> Spouse

6. During the past 5 years have you been diagnosed with, treated for, treated with, or had any symptoms due to any of the following conditions or treatments listed below? **Please check all that apply:**

	Employee	Spouse		Employee	Spouse
Heart-Related Surgery or Heart Attack	<input type="checkbox"/>	<input type="checkbox"/>	Crohn’s Disease	<input type="checkbox"/>	<input type="checkbox"/>
Stroke	<input type="checkbox"/>	<input type="checkbox"/>	Kidney Failure/Dialysis	<input type="checkbox"/>	<input type="checkbox"/>
Heart Disease (excluding high blood pressure & heart murmur)	<input type="checkbox"/>	<input type="checkbox"/>	Hepatitis (excluding Hepatitis A)	<input type="checkbox"/>	<input type="checkbox"/>
Blocked Arteries (including arteriosclerosis, atherosclerosis, aneurysm, or deep vein blood clot)	<input type="checkbox"/>	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>	<input type="checkbox"/>
Chronic Obstructive Pulmonary Disorder (COPD)	<input type="checkbox"/>	<input type="checkbox"/>	Knee Disorder, Injury, or Surgery	<input type="checkbox"/>	<input type="checkbox"/>
Emphysema	<input type="checkbox"/>	<input type="checkbox"/>	Back or Neck Disorder, Injury, or Surgery	<input type="checkbox"/>	<input type="checkbox"/>
Adjustment Disorder	<input type="checkbox"/>	<input type="checkbox"/>	Joint/Ligament Disorder, Injury, or Surgery	<input type="checkbox"/>	<input type="checkbox"/>
Bipolar Disorder	<input type="checkbox"/>	<input type="checkbox"/>	Osteoporosis or Osteopenia	<input type="checkbox"/>	<input type="checkbox"/>
Depression (single episode)	<input type="checkbox"/>	<input type="checkbox"/>	Multiple Sclerosis (MS)	<input type="checkbox"/>	<input type="checkbox"/>
Depression (multiple episodes)	<input type="checkbox"/>	<input type="checkbox"/>	Amyotrophic Lateral Sclerosis (ALS)	<input type="checkbox"/>	<input type="checkbox"/>
Psychotic/Personality Disorders	<input type="checkbox"/>	<input type="checkbox"/>	Muscular Dystrophy	<input type="checkbox"/>	<input type="checkbox"/>
Other Mental/Nervous/Psychiatric Disorders (including Anxiety)	<input type="checkbox"/>	<input type="checkbox"/>	Arthritis	<input type="checkbox"/>	<input type="checkbox"/>
Cancer (excluding Basal Cell Carcinoma)	<input type="checkbox"/>	<input type="checkbox"/>	Fibromyalgia	<input type="checkbox"/>	<input type="checkbox"/>
Cirrhosis	<input type="checkbox"/>	<input type="checkbox"/>	Chronic Fatigue Syndrome	<input type="checkbox"/>	<input type="checkbox"/>
Ulcerative Colitis	<input type="checkbox"/>	<input type="checkbox"/>	Sleep Apnea	<input type="checkbox"/>	<input type="checkbox"/>

The Hartford® is The Hartford Financial Services Group, Inc. and its subsidiaries, including issuing companies Hartford Life Insurance Company and Hartford Life and Accident Insurance Company. Policies in New York are underwritten by Hartford Life Insurance Company.

Employee: First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Section 5 Continued: State Variable Questions**

For residents of Connecticut, Florida, Kentucky, Maine, Maryland, Minnesota, New York, North Carolina, Vermont, and Wisconsin review or answer, where applicable, the question listed below instead of the corresponding question listed in the Medical Information section on page 2. Any "Yes" responses can be explained in the Additional Details section of this form. Once you have reviewed/answered these questions, please return to Section 5 and proceed with completing the rest of the form.

**Information to be Reviewed**

**Florida, Kentucky, and Maryland Residents- Please review this question prior to answering Question 6 in the Medical Information Section on Page 2:**

**Question 6:** During the past 5 years have you been diagnosed with, treated for, or treated with any of the following conditions or treatments listed below? **Please check all of the conditions on page 2 that apply.**

**Maine Residents- Please review this statement prior to answering the medical questions in Section 5 on Page 2:**

**You are not required to disclose whether you have been tested for HIV, if you have not developed symptoms of the disease AIDS or ARC, in your answer to any of the questions in the Medical Information section.**

**Minnesota Residents- Please review this statement prior to answering the medical questions in Section 5 on Page 2:**

You need not disclose an HIV (aids virus) test which was administered: (1) to a criminal offender or criminal victim as a result of a crime that was reported to the police; (2) to a patient who received the services of emergency medical services personnel at a hospital or medical care facility; (3) to emergency medical personnel who were tested as a result of performing emergency medical services.

**Please review this question prior to answering Question 6 in the Medical Information Section on Page 2:**

**Question 6:** During the past 5 years have you been diagnosed by a physician with, treated for, or treated with any of the following conditions or treatments listed below? **Please check all of the conditions on page 2 that apply.**

**Questions to be Answered**

**Connecticut and Minnesota Residents: Do not answer Question 2 in the Medical Information section. Answer the following question below.**

**Question 2:** Within the past 5 years, have you used any controlled substances, with the exception of those prescribed by your physician, received medical advice or sought treatment for drug or alcohol abuse, or been convicted of operating a motor vehicle under the influence of drugs or alcohol?  Employee  Spouse

**Florida residents: Do not answer Question 5 in the Medical Information section. Answer the following question below.**

**Question 5:** Have you ever tested positive for exposure to the HIV infection or been diagnosed as having ARC or AIDS caused by the HIV infection or other sickness or condition derived from such infection or had unexplained weight loss or enlarged lymph nodes?  Employee  Spouse

**New York Residents: Do not answer Question 5 in the Medical Information section. Answer the following question below.**

**Question 5:** During the past 5 years have you been diagnosed with or treated by a member of the medical profession for Acquired Immune Deficiency Syndrome (AIDS), AIDS-Related Complex (ARC), or any other immune deficiency disorder excluding HIV?  Employee  Spouse

**North Carolina Residents: Do not answer Question 5 in the Medical Information section. Answer the following question below.**

**Question 5:** Have you ever been diagnosed or treated by a member of the medical profession for Acquired Immune Deficiency Syndrome (AIDS) or AIDS Related Complex (ARC) or any other immune deficiency disorder? AIDS Related Complex (ARC) is a condition with signs and symptoms which may include generalized lymphadenopathy (swollen lymph nodes), loss of appetite, weight loss, fever, oral thrush, skin rashes, unexplained infections, dementia, depression, or other psychoneurotic disorders with no known cause. "Disorder of the Immune System" includes the hyperimmune conditions, disorders of gammaglobulin synthesis (hypogammaglobulinemia), of white blood cell production and maturation, and the immune-deficiency disorders both congenital and acquired. Also included in disorders of immunity are lupus erythematousus, Grave's Disease, rheumatoid arthritis, primary biliary cirrhosis, and others.  Employee  Spouse

**Vermont Residents: Do not answer Questions 3 or 5 in the Medical Information section. Answer the following questions below.**

**Question 3:** Are you currently undergoing any diagnostic testing (excluding prior HIV related testing) for symptoms without a final diagnosis or resolution?  Employee  Spouse

**Question 5:** Have you been diagnosed as having or been treated for Acquired Immune Deficiency Syndrome (AIDS) or AIDS Related Complex (ARC) by a licensed medical physician?  Employee  Spouse

**Wisconsin Residents: Do not answer Question 3 in the Medical Information section. Answer the following question below.**

**Question 3:** Are you currently undergoing any diagnostic testing, excluding AIDS or HIV tests, for symptoms without a final diagnosis or resolution?  Employee  Spouse

**Please proceed with completing the rest of the medical questions on Page 2 once you have completed/reviewed this page.**



Employee: First Name \_\_\_\_\_

Last Name \_\_\_\_\_

**Section 9: Certification** (To be reviewed by all applicants)

**Residents of All States:** I hereby certify (“represent” for Kansas residents) that all statements and answers contained herein, are full, complete, and true to the best of my knowledge and belief.

**Residents of All States Except New York:** I also understand that any misrepresentation contained herein or relied upon by the company may be used to contest the validity of the coverage, within the contestable period if such misrepresentation materially affects acceptance of the risk. This information may be used by The Hartford for plan administration purposes to decide if the person(s) is/are eligible for coverage.

I understand that coverage will not become effective until The Hartford grants it’s underwriting approval. I do not receive temporary or conditional insurance coverage just because I submit an application and pay the first premium.

I agree that this document and all its contents shall form a part of my request for group benefits.

**Section 10: Fraud Statement** (To be completed by all applicants)

**Residents of All States Except California, Pennsylvania, and New York:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**California Residents:** For your protection, California law requires the following to appear on this form: any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

**Pennsylvania Residents:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects a person to criminal and civil penalties.

**New York Residents:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**Notice:** To the best of their knowledge, an Applicant is required to notify The Hartford in writing of any changes in any applicant’s medical condition between the date the Applicant signs this form and the date the coverage is approved.

\_\_\_\_\_  
**Employee’s Signature**  
or Legal Representative/ Relationship to  
Employee (**Required**)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Spouse’s Signature**  
or Legal Representative/Relationship to Spouse  
(**Required only if applying for coverage**)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date Signed**

Please return the completed Employer and Employee sections to:  
**The Hartford, Medical Underwriting**  
**P.O. Box 2999**  
**Hartford, CT 06104-2999**

After submitting this application, you can check your status on line at [www.TheHartfordAtWork.com](http://www.TheHartfordAtWork.com).

If you have any questions or concerns, please call The Hartford Customer Service Department toll-free at 1-800-331-7234, Monday through Friday, 8:00 a.m. to 6:00 p.m., Eastern Time, or email us at [medical.uw@hartfordlife.com](mailto:medical.uw@hartfordlife.com).